

Camden Adopt-A-Drain Forms

This packet includes the following:

- Camden Adopt-A-Drain Sign-Up Form (Page 1)
- Camden Adopt-A-Drain Waiver/ Release (Page 2)
- Acknowledgement Sheet (Page 3)
- Safety Rules and Guidelines for Volunteers (Page 4)
- Field Data Sheet (Page 5)

In order to complete the Adopt-A-Drain registration process, you must sign and return pages 1, 2, and 3 to Missy Frankil of Camden Community Partnership by mail (Attn: Missy Frankil, Camden Adopt-A-Drain) at:

2 Aquarium Dr. #310
Camden, NJ 08103

These signed and initialed documents must be received by Missy before you can conduct your first cleanup. Once CCP receives your forms, someone will contact you confirming your adoption. In addition, the Safety Rules and Guidelines document on page 4 should be read before conducting your cleanup. Please make copies of the Field Data Sheet if you intend to complete them on paper (mailing them to Missy after every cleanup). The Field Data Sheet is also available paperless via an online form at www.camdencollaborative.com/adopt-a-drain at the bottom of the page. All documents related to the Camden Adopt-A-Drain Program can be found on our website at www.camdencollaborative.com/adopt-a-drain.

CAMDEN ADOPT-A-DRAIN SIGN-UP FORM

Camden Community Partnership and the adopter recognize the need to reduce flooding and create litter-free, healthy streams, rivers, and lakes. The Camden Adopt-A-Drain Program has been established for residents, community and civic organizations, and private businesses and industry to contribute toward this effort.

By signing below, you are volunteering for the Camden Adopt-A-Drain program with a full understanding of the work which is to be performed and have agreed to follow the safety rules and guidelines for volunteers found on page 4 of this packet. If you enter into a contract with a business, organization, or individual to help clear your adopted storm drain ("a contract service"), they also are voluntarily signing up for the Camden Adopt-A-Drain program with a full understanding of the work which is to be performed and have agreed to follow the safety rules and guidelines for volunteers found on page 4 of this packet. Camden Adopt-A-Drain volunteers do not hold Camden Community Partnership and the City of Camden responsible for any injuries they, their employees, or their agents may cause or suffer as a result of participation in the program. Camden Community Partnership recognizes the following:

Name of Adopted Storm Drain <i>(optional)</i>	
Approximate Address of Adopted Storm Drain	
Contract Start Date <i>(One week from signature date)</i>	
Contract End Date <i>(one year from start date)</i>	

The above-named adopter agrees to inspect and clear their storm drain at a minimum of **twice per month** on the first and third Wednesdays of the month (or whenever is most convenient, regularly) and prior to forecasted heavy rains to ensure the drain is free of debris. This agreement shall be valid for the dates listed above. The entity may cancel this agreement upon 30 days written notice to Camden Community Partnership.

The following section needs to be completed by the adopter.

SIGNATURE: _____

PRIMARY CONTACT PERSON

Print Name: _____

Date: _____

Street Address

City State Zip Code

Phone: _____

home phone

mobile phone

Email: _____

T-shirt size: _____

Preferred bi-monthly clean up schedule:

First and third Wednesday of the month

Other: _____

CAMDEN ADOPT-A-DRAIN WAIVER/RELEASE

RELEASE OF LIABILITY, PHOTO WAIVER & PERMISSION TO PARTICIPATE

In consideration of the acceptance of my application for participation in Camden Adopt-A-Drain, I hereby waive, release and discharge any and all claims for damages of death, personal injury or property damage which I may have, or which hereafter accrue to me against Camden Community Partnership and the City of Camden as a result of my participation in the program, including the potential for permanent disability and death, and while particular rules, equipment, and personal discipline may reduce this risk, the risk of serious injury does exist; and,

This release is intended to discharge the Camden Community Partnership and its agents and employees, and any other involved organizations or public entities from and against any and all liability arising out of or connected in any way with my participation in the event, even though that liability may arise out of the negligence or carelessness on the part of person or entities mentioned above.

I further understand that accidents and injuries can arise out of the program; knowing the risks, nevertheless, I hereby agree to assume those risks and to release and to hold harmless all of the persons or entities mentioned above who (through negligence or carelessness) might otherwise be liable to me (or my heirs or assigns) for damages. It is further understood and agreed that this waiver, release and assumption of risk is to be binding on my heirs and assigns.

The Camden Adopt-A-Drain team and Camden Community Partnership reserve the right to photograph activities and program volunteers for potential future use. All sound, still and moving images, photos and videos remain the property of Camden Community Partnership and may be used for art projects, good behavior recognition, and occasional publicity and promotional purposes that support the mission of Camden Community Partnership. My signature releases Camden Community Partnership and the Camden Adopt-A-Drain team from any and all liability and/or obligation to me and/or my child(ren) for the use of such document.

I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND SIGN IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.

UNDERSTANDING OF RISK

I understand the seriousness of the risks involved in participating in this program, my personal responsibilities for adhering to rules and regulation, and accept them as a participant.

Signature

Date

Printed Name

ACKNOWLEDGEMENT SHEET

By initialing below, I certify that am 18 years old or older.

initials

Receipt of Kit Contents: The following items will be included in your Camden Adopt-A-Drain starter kit. Supplies will be available for pickup from CCMUA's office at 1645 Ferry Ave, Camden, NJ 08104 once the contract has been submitted to Missy Frankil.

- 45, 13 gallon trash bags with handles
- (1) Trash Grabber
- (1) Dust pan and (1) hand brush
- (1) Pair of safety Gloves
- (1) Safety Vest
- (1) Blinking safety light
- (1) Camden Adopt-A-Drain branded t-shirt
 - *Specify size in the sign-up form*
- (1) Camden Adopt-A-Drain branded mask
- (1) Camden Adopt-A-Drain branded drawstring bag to hold all kit contents

By initialing below, I certify that I understand that the kit contents described above are intended to assist me to safely and effectively clean my adopted storm drain.

initials

By initialing below, I certify that I have read and understand the safety rules and procedures found on page 4.

initials

By initialing below, I certify that I have (will) watched the volunteer training video found here: www.camdencollaborative.com/adopt-a-drain.

initials

By initialing below, I certify that I pledge to complete a field data sheet (found on page 5) twice a month and before major rain events after I have cleared my storm drain.

initials

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2 Aquarium Dr. #310
Camden, NJ 08103

These signed and initialed documents must be received by Missy before you can conduct your first cleanup. Once CCP receives your forms, someone will contact you confirming your adoption. In addition, the Safety Rules and Guidelines document on page 4 should be read before conducting your cleanup. All documents related to the Camden Adopt-A-Drain Program can be found on our website at:
www.camdencollaborative.com/adopt-a-drain.

SAFETY RULES AND GUIDELINES FOR VOLUNTEERS

All Volunteers Must:

- wear the provided orange safety vest
- make sure all minors must be accompanied by someone 21 or older
- complete Adopt-A-Drain projects only during daylight hours
- obey all safety rules and guidelines
- review the Safety Rules and Guidelines for Volunteers and the Safety Procedures regularly

For Your Safety:

- wear protective clothing (ex: pants and long-sleeved shirt)
- wear puncture resistant gloves (included in the Camden Adopt-A-Drain kit)
- wear clothing that will not impair vision or movement during cleanup activities
- wear closed toe shoes
- during warm weather months, drink plenty of fluids, take breaks, and avoid overexertion
- during cold weather months, dress warmly with layered clothing
- do not remove hazardous substances or dead animals (notify Missy Frankil at mfrankil@camdencpinc.com if this happens)
- be aware of loose material, tripping hazards, uneven ground, and other obstructions.
- allow ample space for each person to work safely.
- be aware of hidden obstructions that may have sharp edges and broken glass, especially in grassy areas.
- use proper lifting and bending techniques

Volunteers Must Not:

- use or possess illegal drugs or alcohol during a cleanup
- pick up what appears to be hazardous material (notify mfrankil@camdencpinc.com if you encounter hazardous objects)
- push, shove, or roughhouse near traffic

In Case of Emergency:

- have an adequate first-aid kit immediately available
- have transportation to a hospital immediately available

Field Data Sheet

Your Name: _____

Drain Location: _____

Date of Inspection/clean-out: _____

- Bi-monthly clean-out OR Special cleanout before rain

Storm Drain Condition:

- Good (sturdy and well maintained)
 Fair (some erosion around drain, infrastructure shows some signs of wear)
 Poor (highly eroded around drain, metal broken or cracked, infrastructure is damaged)

Storm Drain Blockage (debris/yard waste)

- Minimal (0-19% covered with debris or yard waste)
 Partial (20-39% covered with debris or yard waste)
 Significant (40-79% covered with debris or yard waste)
 Blocked (80-100% covered with debris or yard waste)

Items removed from on or around the storm drain grate (do not attempt to remove items from inside the storm drain)

- | | |
|--|--|
| <input type="checkbox"/> Grass clippings, leaves or other yard waste | <input type="checkbox"/> Plastic bags |
| <input type="checkbox"/> Sediment or dirt | <input type="checkbox"/> Cigarette butts |
| <input type="checkbox"/> Plastic bottles | <input type="checkbox"/> Sharps |
| <input type="checkbox"/> Aluminum cans | <input type="checkbox"/> Broken glass |
| <input type="checkbox"/> Glass bottles | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Food wrappers | |

Evidence of dumping (any fluids such as paint, oil, fuel or unusual odors in or around the drain)

- Yes
If "Yes", what was seen/smelled? _____
- No

What is the best estimation for the volume of waste you picked up (using the distributed 13-gallon trash bags for reference)?

- | | | |
|--|--|--|
| <input type="checkbox"/> less than half of one bag | <input type="checkbox"/> three quarters of one bag | <input type="checkbox"/> one and a half trash bags |
| <input type="checkbox"/> half of one trash bag | <input type="checkbox"/> one full trash bag | <input type="checkbox"/> 2 full trash bags or more |

Please return this completed form to the Melissa (Missy) Frankil at 2 Aquarium Dr. #310, Camden, NJ 08103 or scan and email to mfrankil@camdencpinc.com. Please include any before and/or after photos of the clean-up as well. A totally paperless version of this form can be found at www.camdencollaborative.com/adopt-a-drain at the bottom of the page.